



## ANNOUNCEMENT OF JOB OPENING

### LAND AND EASEMENT MANAGER

D&R Greenway Land Trust seeks a multi-tasker to achieve conservation goals and maintain a positive image and a welcoming environment across multiple nature preserves in central New Jersey.

#### OVERVIEW:

Position reports to the Director of Land Stewardship and will work with a Stewardship Team that includes stewardship support staff, fellows and volunteers. Position requires direct interaction through positive and educational relationships with easement landowners, and preparation of reports for the President & CEO and Board committees. Works cooperatively with partners including the NJ Trails Association, other land trusts and government offices.

#### GENERAL DESCRIPTION:

This full-time position works approximately 2/3 in-house creating maps, managing files and preparing signage and reports, and approximately 1/3 in the field monitoring easements, supervising volunteers and working with stewardship staff and partners in land stewardship.

The Land and Easement Manager maintains preserved land files including the Landscape database of preserved properties and easements. This position oversees monitoring and management of all conservation easements, working with stewardship staff to ensure compliance with Land Trust Alliance Standards & Practices to maintain Accreditation. Easements are monitored annually using both remote aerial images and in the field, to protect conservation values of natural resources and native plants and wildlife, while providing quality public access where appropriate. This position ensures the easement schedule is met and information is input to the database by the stewardship team, and monitors easements directly.

This position is responsible for creating and revising GIS maps of preserved lands and easements, and creation of maps as needed for lands under consideration for preservation; preparing kiosk signage that utilizes maps and information in a sign template; and, prepares graphic maps as needed for educational purposes.

This position is responsible for preparing tax-related filings for exemption and farmland assessment, and administration of deer management program.

Field work includes managing volunteers and staff in the field, as directed by the Director of Land Stewardship, and preparing baseline documentation for easements and fee acquisitions, as well as annual monitoring of easements.

Occasional assistance is required with the organization's Native Plant Nursery, tree plantings and habitat restoration work.

### **POSITION REQUIREMENTS:**

- Bachelor's degree in environmental sciences, Land Planning or related field.
- Minimum 5 years of experience in environmental field, preferably with a land trust.
- GIS mapping expertise.
- Ability to work with databases, preferably Landscape or similar land database.
- Demonstrable graphic presentation experience.
- Excellent organizational skills.
- Willingness to work outdoors in all weather conditions and in natural areas.
- Pesticide applicator license preferred, not required.
- Positive attitude with ability to work diligently on own and with a team.
- Skillful and cooperative in handling challenging situations with landowners and partners.
- Passion for land preservation and D&R Greenway's mission to preserve and care for land and inspire a conservation ethic.

**Interested applicants should send résumé and cover letter to Deb Kilmer, [dkilmer@drgreenway.org](mailto:dkilmer@drgreenway.org) with "Land and Easement Manager" in the email subject line, by January 31, 2022.**

D&R Greenway provides a comprehensive benefits package and is an equal opportunity employer. D&R Greenway Land Trust does not discriminate on the basis of race, religion, color, sex, gender identity, affectional or sexual orientation, age, non-disqualifying physical or mental disability, national origin, veteran status, or any other basis covered by appropriate law. All employment is decided on the basis of qualifications, merit, and business need.